

The meeting was called to order with all Directors in attendance:
Madisen Kellogg, Roger Liermann, DG Garcia, Janine Baxter (by phone), Jaimie Klemo

Also present:

Melissa Owens and Gil Pierce of Rockwood Property Management
Sharon Hilditch, homeowner

Management Contract Non-Renewal

Gil explained that changes are forthcoming in the next 6 months, which includes non-renewal of the Big Trout management contract. RPM will fulfill its current contract through 12/31/23.

Do you foresee any difficulty with data transition? No, most of the data we hold for the HOA can be downloaded to excel or csv format for upload by the new management company.

Board Communication

Madisen explained Board communication standards, which were codified by a motion made by Jenene, seconded by Jaimie and approved by the Board (4/1, Roger opposed):

- Directors copy all Board Members and exclude RPM on initial correspondence.
- The Board will collectively determine if/when RPM involvement is necessary and Madisen will serve as point of contact.
- Once a majority consensus is gained, discussion goes no further.

A motion was further made, seconded and unanimously adopted to establish a two business day response timeline for Director to Director communications. Emergent requests should be designated as such and Directors will endeavor to respond accordingly.

At 7:06 the Board adopted a motion to adjourn.

Remove payment mailing address from clubhouse – replace with Annual Disclosure

Respectfully submitted,
Melissa Owens, CMCA, AMS
Association Admin, Rockwood PM